

YEAR

CANON-McMILLAN SCHOOL DISTRICT & TOWNSHIP OF NORTH STRABANE

TAX RATE IS 1% ON GROSS EARNED INCOME - DUE QUARTERLY
 DONALD J. PROGAR EARNED INCOME TAX COLLECTOR NORTH STRABANE TWP.
 PO BOX 202 STRABANE, PA. 15363 OFFICE HOURS AT MUNICIPAL BUILDING
 PHONE (724) 745-5497 MON.-FRI. 9AM TO 4PM CLOSED 12 NOON TO 1PM

PLEASE NOTE: 4th quarter payments are due by January 31st. A copy of your income verification (W-2, Sch-C, etc.) is due by April 15th along with any additional amounts owed.

PENALTY

6% PER YEAR PENALTY OF AMOUNT OWED IS ADDED IF PAYMENTS ARE NOT MADE BY DATES SHOWN.

	QUARTER	PAYROLL AMOUNT	TAX DUE		PENALTY 6%	TOTAL	DATE PAID
			RATE	AMOUNT			
1.	JAN. 1 THRU MAR. 31 DUE APR. 30		1%				
2.	APR. 1 THRU JUNE 30 DUE JULY 31		1%				
3.	JULY 1 THRU SEPT. 30 DUE OCT. 31		1%				
4.	OCT. 1 THRU DEC. 31 DUE JAN 31		1%				

MAKE CHECK PAYABLE TO: DONALD J. PROGAR EARNED INCOME TAX COLLECTOR.

I DECLARE UNDER THE PENALTIES OF PERJURY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE & BELIEF.

SIGNATURE

DATE

RETURN WHITE COPY WITH FIRST QTR. PAYMENT - YELLOW 2ND QTR. - PINK 3RD QTR. - GOLDENROD 4TH QTR. - RETAIN GREEN FOR YOUR RECORDS

INSTRUCTIONS

Filing Requirements: A return must be filed for each quarter of the calendar year as follows:

Quarter Ending	Due Date
March 31st	On or before April 30th
June 30th	On or before July 31st
September 30th	On or before October 31st
December 31st	On or before January 31st

This return may be filed or mailed with remittance for the amount of tax withheld to Office of Income Tax Commissioner.

This return must be signed by the employer. In case of a corporation, the return must be signed by the president, vice president, or other principal officer. Make checks payable to: Donald J. Progar North Strabane Earned Income Tax.

Enclose list of Social Security Numbers and amounts withheld from each employee.

Receipt will not be mailed unless stamped, addressed envelope is enclosed with remittance.

If you have nothing to report, make notation to that effect on the original of this form, and return to Office of Income Tax Commissioner. If final return is filed, the return should be marked "Final Return".

Any discrepancy between Payroll Amount and Amount paid must be fully explained in an attached statement.